

My Certificate in Personnel Management 1985

MODULES COMPLETED

- 1 Introduction to Personnel Management**
- 2 Principles and Functions of Personnel Management**
- 3 Organisational Behaviour**
- 4 Employment**
- 5 Training and Development**
- 6 Compensation and Benefits Administration**
- 7 Employment Act 1955**
- 8 Trade Unions and Employers' Organisations**
- 9 Industrial Relations**
- 10 Employee Health, Safety and Security**
- 11 New Trends in Human Resource Management**